

مركز أبوظبي  
للصحة العامة  
ABU DHABI PUBLIC  
HEALTH CENTRE



دائرة الصحة  
DEPARTMENT OF HEALTH



# User Manual – Healthcare Facility Users

*Submitted by*

**techvista**  
A Systems Limited Company

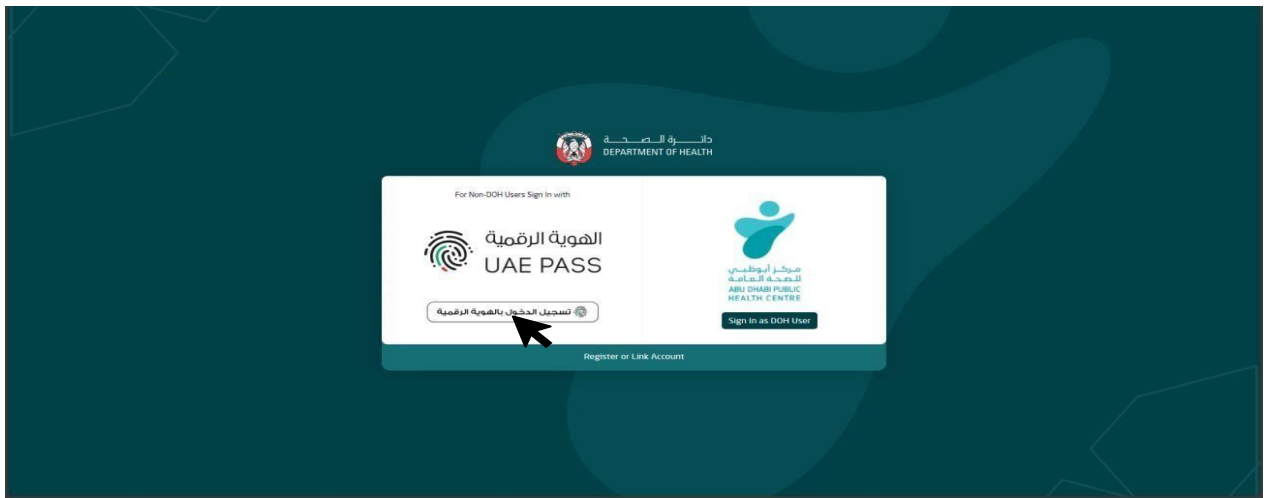
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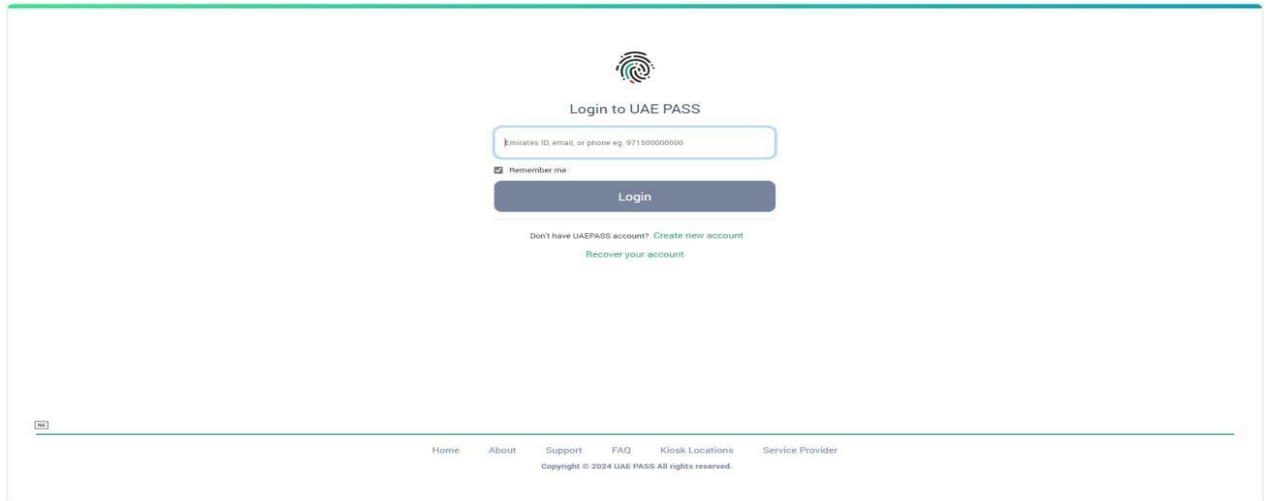
# 1. Login to Tableegh Portal as Healthcare Facility User

- **Functionality description:** The users will be able to login to PHP landing page with their emails, then they can request access to the application.
- **User guide steps:** Users must type the landing page URL to request access for the application: <https://abudhabiphp.doh.gov.ae>

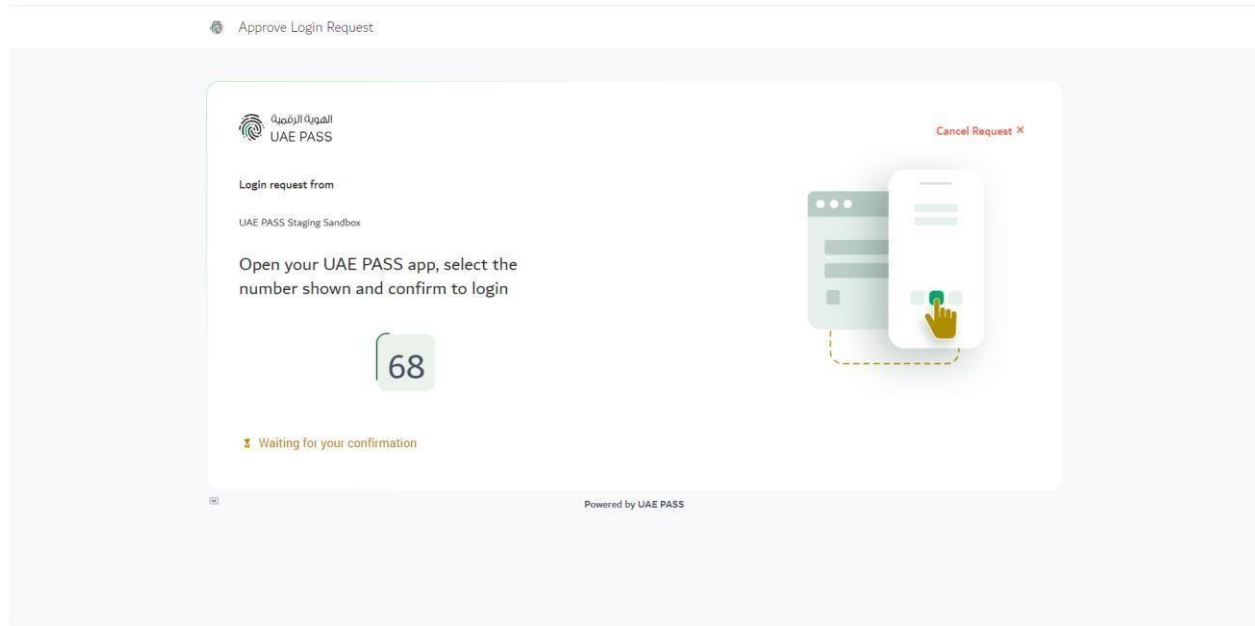
## 1.1 Click on the button for UAE pass to log into the portal.



## 1.2 Enter your Emirates ID number or Phone Number or E-mail



## 1.3 Authenticate your login through UAE pass



## 2. Healthcare Facility Homepage

You can view all the notifications that were previously created within your current facility on this page.

Notification ID	Notification Date	Disease	Patient Name	Nationality	Age	Status	Reporter Name	Entry
NO DATA FOUND!								

## 3. Creating a notification on Tablegh

### 3.1 Click on “add a new notification.”

The screenshot shows the 'IDN Notifications' interface. At the top, there is a search bar and a user profile for 'Mostafa AMR Hassan Radwan (DN - Healthcare Facility User)'. Below the search bar is a table with columns: Notification ID, Notification Date, Disease, Patient Name, Nationality, Age, Status, Reporter Name, and Entry. The table currently contains no data, displaying 'NO DATA FOUND!'. A teal button labeled 'ADD NEW NOTIFICATIONS' is located in the top right corner of the table area, with a callout box and an arrow pointing to it.

#### 3.1.1. Entering Emirates ID to retrieve patient’s information.

Once Emirates ID is entered, all the available Patients demographic details as per EID system will be retrieved. User will have to insert any missing information (at least mandatory fields)

The screenshot shows the patient information form. The form is populated with data retrieved from the Emirates ID system. The data includes:

- Emirates ID: 784198535197614
- First Name: REA
- Middle Name: LOWELL
- Last Name: [Empty]
- Medical Record No: [Empty]
- Age in Months: 461
- Age in Years: 39
- Date of Birth: 11/16/1985
- Nationality/Country: Philippines
- Gender: Female
- Address:
  - Emirates of Residence: Abu Dhabi
  - Type of Residence: Others
  - Place of Residence: [Empty]
  - House/Flat Number: [Empty]
  - Mobile Number: 0502234912
  - Additional Contact Number: 0
  - Emirates of Residence from ICP: [Empty]
  - ICA Address: Area: ABU DHABI, Street: , City: Abu Dhabi, Country: Abu Dhabi
  - ICA Contact Number: 0505952259
  - ICA Home Number: 0
- Employment Information:
  - Occupation: [Empty]
  - Telephone of Work/School: 0
  - Place of Work/School: [Empty]
  - Did The Case go to work/school: [Radio button]
  - Occupation from ICP: SAFETY OFFICER
  - Sponsor Name from ICP: T A V TEPE AKFEN INVESTMENT CONSTRUCTION AND
  - Sponsor Number from ICP: 186567

### 3.1.2. Filling out all the required information for the patient manually.

For patients where EID is not available, you will need to fill out all the Patients information manually (at least mandatory fields)

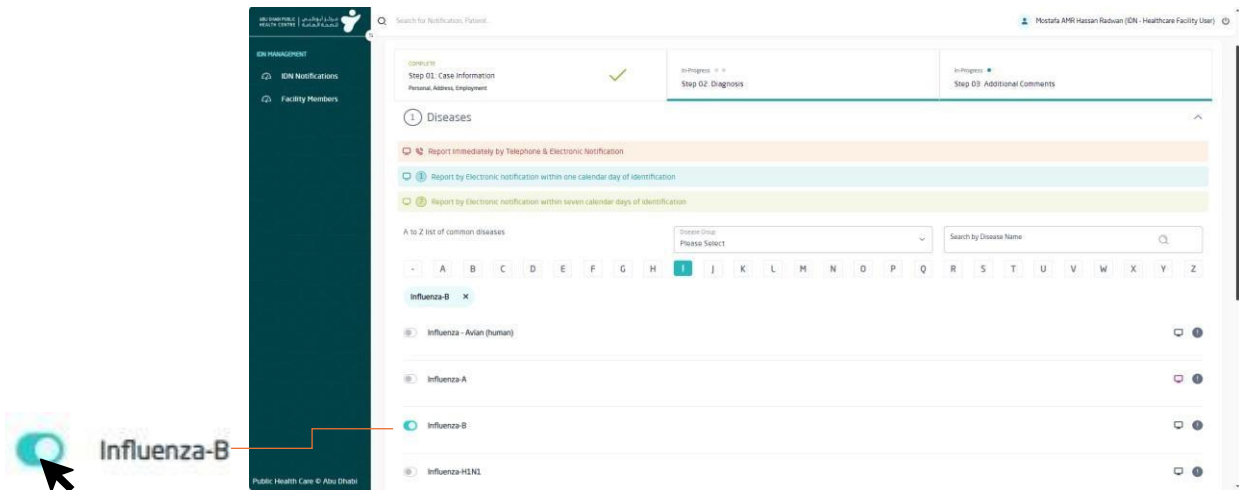
### 3.2 Searching for the Disease

You can search for the Disease-by-Group, Disease Name, or by first letter of the Disease.

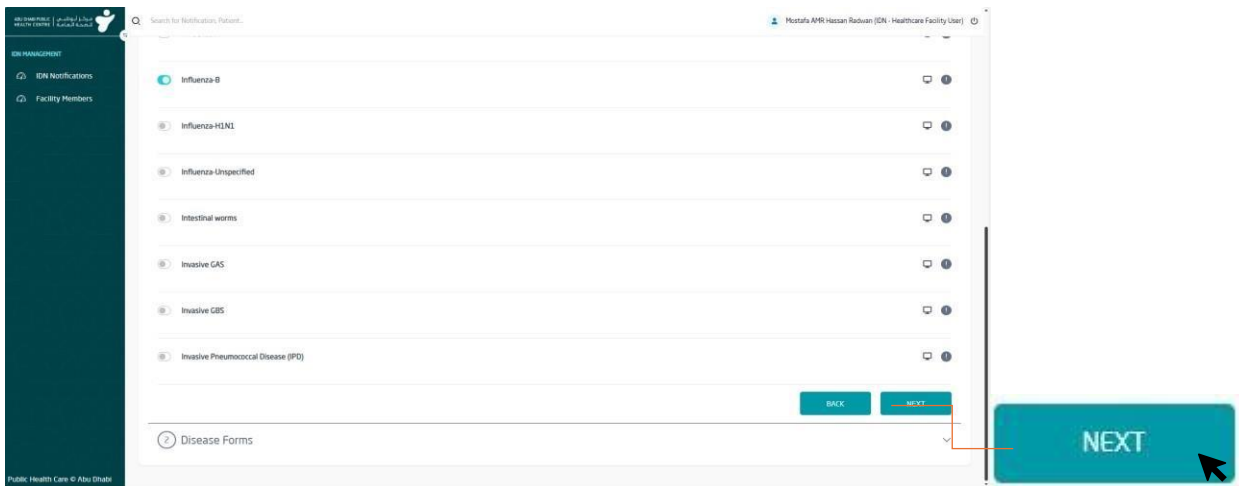
### 3.3 Selecting the Disease

Toggle the button for the disease by clicking on the button next to its name.

Note: you can select more than one disease to be reported for the same patient in the same notification, but the system will create separate notifications for each disease.



Note: scroll down and click next to continue to the next page



## 3.4 Filling out the Disease Form

- 3.4.1. Click on the Disease (green tab) to open the Disease Form (to fill investigation form). Symptoms and lab part are mandatory fields.

The screenshot shows the 'Notification Form' interface. At the top, there are three progress indicators: 'COMPLETE Step 01: Case Information' (with a green checkmark), 'In-Progress Step 02: Diagnosis', and 'In-Progress Step 03: Additional Comments'. Below this, there are two expandable sections: '1 Diseases' and '2 Disease Forms'. Under 'Disease Forms', a teal bar for 'Influenza-B' is highlighted with a mouse cursor. At the bottom right of the form, there are three buttons: 'BACK', 'DRAFT', and 'NEXT'. The left sidebar contains 'IDN MANAGEMENT' with sub-items 'IDN Notifications' and 'Facility Members'. The footer reads 'Public Health Care © Abu Dhabi'.

This screenshot shows the 'Influenza' form expanded. It is divided into several sections: 'Clinical information' with fields for 'Diagnosis Status' (a dropdown menu), 'Date of Encounter' (01/01/1970), 'Date of Onset' (01/01/1970), and 'Visit Encounter Type' (a dropdown menu); 'Symptoms' with a radio button for 'Symptoms'; 'Medical History' with a radio button for 'Medical History'; and 'Lab Result' at the bottom. The progress indicators at the top remain the same as in the previous screenshot. The left sidebar and footer are also visible.

### 3.4.2. Toggle the button to activate the section.

Toggle the button to view the section and pick your selections.

**Clinical Information**

Diagnosis Status: Probable | Date of Encounter: 04/23/2024 | Date of Onset: 04/23/2024

Visit Encounter Type: In patient

**Symptoms**

Symptoms

- Chest pain/discomfort
- Clinical Signs Of Pneumonia
- Coryza (runny nose,nasal congestion)
- Cough
- Diarrhea
- Fatigue
- Fever
- Headache

Symptom	Onset Date	Additional Comment
Clinical Signs Of Pneumonia		
Diarrhea		

**Medical History**

### 3.4.3. Animal Exposure, Travel History, and Hospitalization

For these sections, you can click on the button on the top right of the section to add information to the tables.

**Risk Factor**

Risk Factor

**Isolation Category of Influenza B**

Case Admitted To HCF / Isolation Facility |  Case Isolated At Home (Single Room & Bathroom) |  Not Isolated Yet |  Not Applicable

**Animal Exposure**

Animal Exposure | + New Animal Exposure

Specify Animal	Other Specify Animal	Type of Contact	Other Type of Contact	Date of Last Contact	Exposure to Animals/Birds Wild or Domestic	Location of Slaughtering	Other Location of Slaughtering
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**Probable Source of Infection**

Probable Source Of Infection

**Treatment Information**

Treatment Information

+ New Animal Exposure

Quick Create: Animal Exposure
✕

Exposure to Animals Bird, Wild or Domestic ▼

Specify Animal ▼

Type of Contact ▼

Date of Last Contact  
 mm/dd/yyyy 📅

CLOSE

SAVE

This pop-up will stay open until you click on the close button. Click save to add new record under the same section (if applicable).

### 3.5 Submitting the notification

Once you are done with the first page, click on next to continue to the final page.

The screenshot shows a web application interface for submitting a notification. The main content area contains a table with the following data:

Specify Animal	Other Specify Animal	Type of Contact	Other Type of Contact	Date of Last Contact	Exposure to Animals/Birds Wild or Domestic	Location of Slaughtering	Other Location of Slaughtering
Cat		Bite		2024-03-29	Inside UAE		

Below the table, there are sections for 'Probable Source of Infection' and 'Treatment Information'. At the bottom right, there are three buttons: 'BACK', 'DRAFT', and 'NEXT'. A large, prominent 'NEXT' button is shown in a separate callout box with an arrow pointing to it.

Finally, click on submit to send notification.

The screenshot shows the 'Notification Form' interface. At the top, there are three progress indicators: 'Step 01: Case Information' (Personal, Address, Employment) is marked as 'COMPLETE' with a green checkmark; 'Step 02: Diagnosis' is also marked as 'COMPLETE' with a green checkmark; and 'Step 03: Additional Comments' is marked as 'In-Progress'. Below these, there are sections for 'Findings', 'Travel History', and 'Hospitalization'. At the bottom right, there are three buttons: 'BACK', 'DRAFT', and 'SUBMIT'. A red arrow points from the 'SUBMIT' button in the interface to a larger, teal 'SUBMIT' button shown in a separate callout box on the right, with a mouse cursor pointing at it.

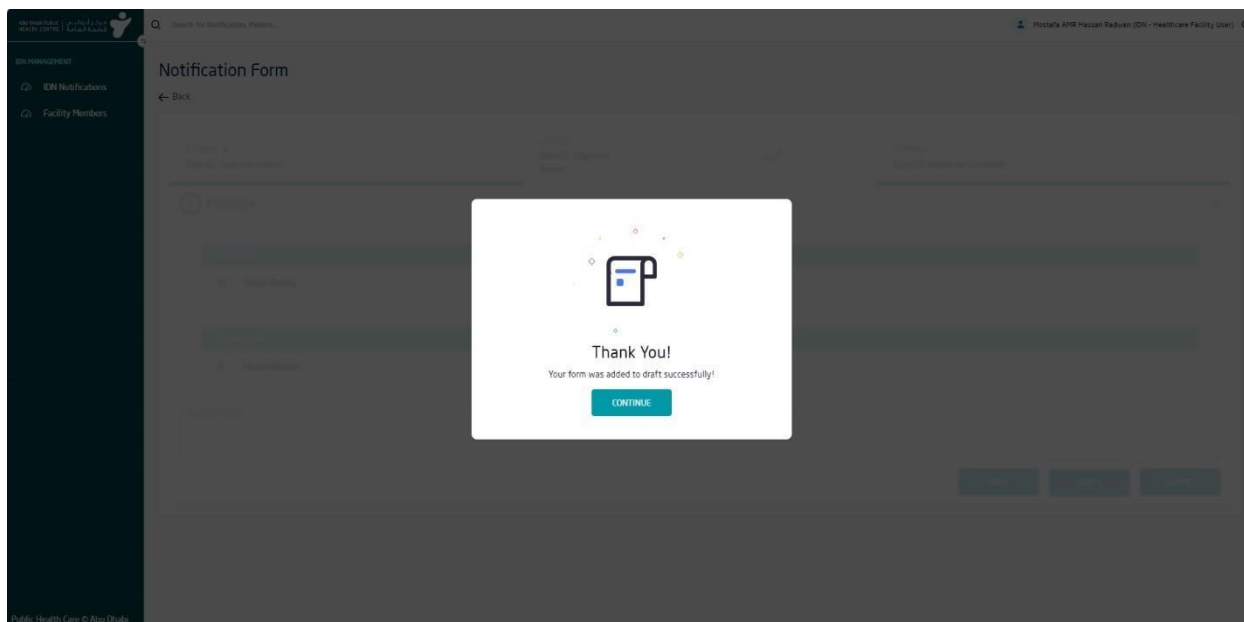
### 3.6 Saving the notification as draft

Once you reach this step, you can save any notification as a draft after filling out the case information.

Note: Open the disease that has been selected and scroll to the bottom of the page to save as notification

The screenshot shows the 'Notification Form' interface. At the top, there are three progress indicators: 'Step 01: Case Information' (Personal, Address, Employment) is marked as 'COMPLETE' with a green checkmark; 'Step 02: Diagnosis' is marked as 'In-Progress' with a yellow dot; and 'Step 03: Additional Comments' is marked as 'In-Progress'. Below these, there are sections for 'Diseases' and 'Disease Forms'. Under 'Disease Forms', 'Influenza-B' is selected and highlighted in teal. At the bottom right, there are three buttons: 'BACK', 'DRAFT', and 'NEXT'. The 'DRAFT' button is highlighted in purple, and a mouse cursor is pointing at it.

Once the notification is saved, you will receive a popup confirming it has been saved.

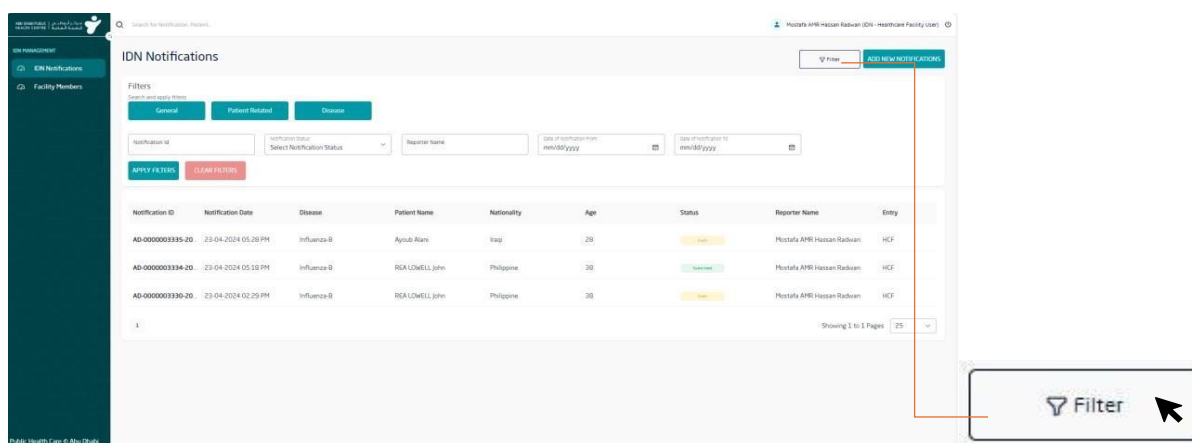


Note: You can come back anytime to complete the notification, after saving it as a draft.

## 4. Notification Filter

You can filter to find a specific notification by clicking on filter button. You can search for previously created notifications by date of notification creation, by nationality of patient, by disease, etc..

Type in or select the information that you need and click on apply filter before switching tabs to add more information. You can select filters from more than one tab.



## 5. Lab Results

### 5.1 Updating Lab Results after submitting a Notification

CDD Users can send notification back for us to update the lab results with the latest updates.

The screenshot shows the 'IDN Notifications' interface for a patient named Andrew Kameel. The patient's status is 'Probable' and the disease is 'Influenza-B'. The notification ID is AD-000005863-2024. The patient's details include: Emirates ID (blank), MRN Number (sdfe2345), Case Created (10/2/2024 10:05 AM), Gender (Male), and Nationality (Egyptian). The interface includes sections for Patient Summary, Patient Address (Ras Al Khaimah), and Contact Information (Mobile Number: 050462548).

You can notice that only the Lab Results will be enabled for users to update the information

This screenshot shows the 'Lab Results' section of the IDN Notifications interface. The patient details are the same as in the previous screenshot. The 'Lab Results' section is active, showing a dropdown for 'Diagnostic Lab Tests For The Reported Disease were done?' set to 'Not Done'. Below this, there are several dropdown menus for selecting result values for various tests: H1N1 - H1 2009 - H1 PCR, H2N2 PCR, Influenza A antigen, Influenza B antigen, Influenza B PCR, Victoria serotype, and Yamagata serotype. The 'Complication' section is also visible but currently inactive.

## 6. Facility Members

You can view the list of other Tableegh users within your current facility in this tab

Full Name	Emirates ID	Contact	Email	Gender	Facility Member Role	Health Care Facility Name
Mostafa AMR Hassan Rad	784199771631094	05098281157	m.radwan@doh.gov.ae		IDN - Healthcare Facility User	Medeor 24x7 Hospital
Test User	784195347024176	0566981519	yousuf.ali@systemsitd.com		IDN - Healthcare Facility User	Medeor 24x7 Hospital

Showing 1 to 1